



U.S. Embassy

La Paz, Bolivia

Please follow the steps below before your immigrant visa interview at the U.S. Embassy in La Paz, Bolivia.

Step 1: Register your appointment online

You need to register your appointment online. Registering your appointment provides us with the information we need to return your passport to you after your interview. Registration is free. Click the “Register” button below to register. If you want to cancel or reschedule your appointment, you will be able to do so after you register your appointment.

[Register](#)

Step 2: Schedule a medical exam in La Paz

As soon as you receive your appointment date, you must schedule a medical exam in La Paz. Click the “Medical Exam Instructions” button below for a list of designated doctors’ offices in La Paz. To avoid delays in visa processing, please attend a medical exam with one of these doctors at least three (3) weeks prior to your interview date.

[Medical Exam Instructions](#)

Step 3: Complete your pre-interview checklist

The Consular Section must receive all required original documents at least five (5) business days before your interview. We’ve created a checklist that will tell you what to send. Please print the checklist below and send/ bring it to the Consular Section along with the listed documents. Follow the instructions on [page 4](#) to submit your documents. *If we do not receive the required documents in advance, we will reschedule your interview for a later date.*

[Pre-Interview Checklist](#)

Step 4: Review interview guidelines

Read our interview guidelines to learn about any special actions that you need to take *before* your visa interview.

[Interview Guidelines](#)

Contact information

U.S. Embassy
Avenida Arce 2780
La Paz
Bolivia

Phone:
[Call Center](#)

Email:
consularlapazIV@state.gov

Website:
bolivia.usembassy.gov

Cancel and Reschedule:
consularlapazIV@state.gov

Map:



Other links

- [Diversity visa instructions](#)
- [After your interview](#)
- [Frequently asked questions](#)
- [Where to get civil documents](#)

Social media



Updated February 6, 2017

Medical Exam Instructions



All immigrant visa applicants, regardless of age, require a medical examination prior to the issuance of a visa. Only a physician accredited by the U.S. Embassy can perform this exam. **It is your responsibility to schedule a medical exam with the doctor listed below at least three (3) weeks before your visa interview appointment** at the U.S. Embassy. Medical examination results from other physicians will not be accepted.

Approved physician

Dr. W. KEVIN BROYLES

Centro Médico Internacional HOPE
Calle Las Retamas 8482, Zona La Florida
La Paz, Bolivia
Tel: 591-2-2772118/591-78979909
Email: jacqueline.siles@cmihope.com
Website: www.cmihope.com/

Items to Bring to Your Medical Examination

You should bring the following items to your medical exam:

- Your visa interview appointment letter,
- Your passport,
- Four (4) recently taken passport-sized color photographs, and
- A copy of your immunization records.

You must pay all medical examination fees, including x-ray and blood test fees, directly to the examining physician.

During the Medical Exam

The medical examination will include a medical history review, physical examination, chest X-ray, gonorrhea testing, and blood tests (for applicants 15 years of age or older). The United States also requires tuberculosis (TB) testing for all applicants two years of age and older. Please be prepared to discuss your medical history, medications you are taking, and current treatments you are undergoing. More information on general medical requirements for U.S. immigrants is available [here](#).

U.S. immigration law requires immigrant visa applicants to obtain certain vaccinations prior to the issuance of a visa. Current immigrant visa vaccination requirements are available [here](#). You can also read Frequently Asked Questions about our medical examination requirements [online](#).

After the Medical Exam

When your examination is completed, the doctor will send the report directly to the U.S. Embassy.

Any x-rays taken will be given to you. **DO NOT** bring the x-rays to your visa interview unless you suffer from tuberculosis (TB). However, you **must** carry the x-rays with you when you travel to the United States for the first time. The medical report must be less than six (6) months old when you enter the United States as an immigrant.

Pre-Interview Checklist ☒



Please use the list below to determine the items that the Consular Section must receive at least five (5) business days before your immigrant visa interview. Any documents that are not in either English or Spanish must be accompanied by a certified English translation. See [page 4](#) for instructions on submitting your documents.

- ☐ A copy of your NVC interview letter (does not apply to Diversity Visa, fiancé(e), adoptive, or asylee/refugee applicants).
- ☐ Unexpired passport valid for six (6) months beyond your intended date of entry to the United States and a photocopy of the biographic page (where your name and photo are located).
- ☐ Two (2) color photographs of each person applying for a visa (5 cm x 5 cm). Please review our [online photo requirements](#).
- ☐ Confirmation page from the Form DS-260 Application for an Immigrant Visa you submitted online at ceac.state.gov/iv.
- ☐ Your **original** birth certificate issued within the last year.

Applicants who fall into any category listed in italics below should also send these additional documents:

For family-based visa applications:

- ☐ The appropriate [Form I-864 Affidavit of Support](#) for **each** financial sponsor along with a photocopy of the sponsor's IRS transcript or most recent U.S. federal income tax return, and any relevant W-2s.
- ☐ Proof of your U.S. petitioner's status and [domicile](#) in the United States (photocopy of a U.S. passport, naturalization certificate, or lawful permanent resident card).
- ☐ Evidence of the relationship between the petitioner and visa applicant (such as photographs, letters, or emails). Visa applicants in the IR5 and F4 categories should also present the petitioner's **original** birth certificate.

If you are older than 16 years of age:

- ☐ The **original** [police certificate](#) issued within the last year from your country of current residence and all countries of previous residence. In Bolivia, this is called the Fuerza Especial de Lucha Contra el Crimen (FELCC).
- ☐ The **original** FELCN certificate (Fuerza Especial de Lucha Contra el Narcotráfico) issued within the last year.
- ☐ The **original** REJAP (Registro de Antecedentes Judiciales y Penales) issued within the last year.
- ☐ *If you are married:* Your **original** marriage certificate issued within the last year.
- ☐ *If you were previously married:* Your **original** divorce or spouse's death certificate issued within the last year.
- ☐ *If you are single:* Your **original** singleness certificate issued by the Civil Registry, issued within the last month, for applicants who are 18 years of age and older who are applying for an immigrant visa in the IR2, CR2, F1, F22, F24, F25, F43 and F33 categories.
- ☐ *For employment-based visa applications:* Letter from your U.S. employer dated less than one month ago.
- ☐ *If you have ever been convicted of a crime in any other country:* Court and criminal records.
- ☐ *If you have served in any country's military:* Military records.
- ☐ *If you are adopted:* Adoption papers or custody documents.
- ☐ *If you are the petitioner's stepchild:* The **original** marriage certificate of the petitioner and your biological parent, issued within the last year, along with **original** divorce records for any previous marriages of either parent.

Interview Guidelines



Sending Documents to the U.S. Consular Section in Bolivia

The Consular Section must receive all of the requested documents on the [checklist](#) at least five (5) business days before your interview. You can bring them to the embassy or mail them to Embajada de los Estados Unidos de América, Sección Consular, Unidad de Visas, Av. Arce 2780, La Paz, Bolivia. After the interview, you may send any documents requested by the consular officer through DHL at no cost. Simply visit ais.usvisa-info.com and ask for information on courier services.

Rescheduling or Cancelling Your Interview

If you are unable to attend your appointment, email consularlapazIV@state.gov as soon as possible. **There may be a significant wait before the next available appointment**, so please attempt to attend the date already assigned. For some family-based and employment preference visa categories, a visa became available within the month you have been scheduled by NVC. DV applicants should be aware that visas are numerically limited and must be issued by September 30 of the program year. **There is no guarantee that a visa will still be available on the date of your rescheduled interview.** Please carefully consult the [Visa Bulletin](#) before you decide to reschedule your interview.

Please note: *You need to register your original NVC/KCC appointment online (see [Step 1](#)) before you can reschedule it. Rescheduling is only possible on a date after your assigned appointment.*

Security Screening Procedures

All visitors to the U.S. Embassy in Bolivia must follow certain security procedures. Any visitor who declines to be screened by U.S. Embassy security personnel will be unable to enter the embassy. To avoid delaying your entry and that of those in line behind you, please bring only what is required for your interview. Electronics (including cell phones and tablets), liquids, weapons and explosives are not permitted inside the embassy compound.

Accompanying Persons

Attorneys are **not** permitted to accompany clients into the waiting room or to their interview. Only the following persons may accompany a visa applicant to their interview:

- Interpreter: Applicants may bring ONE interpreter if they do not speak English or Spanish well enough to participate in an interview.
- Special Needs Visitors: Applicants may bring ONE person to help if they are elderly, disabled, or a minor child.

Immigrant Visa Fees

If you have not paid all required fees to either the National Visa Center or via the appointment website, please be prepared to pay these fees on the day of your interview. All fees may be paid in either U.S. dollars or the local currency equivalent. We accept cash only. *Please note that if you are found ineligible to receive a visa, the application fee cannot be refunded.* A complete list of fees can be found [here](#).

Do Not Make Travel Plans Outside of Bolivia

If your visa is approved, we will keep your passport at the embassy while we prepare your immigration packet and print a visa for your passport. We will return your passport to you later via courier services only (see [Step 1](#)). If you have to travel within Bolivia while your passport is still with us, please make sure you have a valid picture ID other than your passport.

After Your Visa Interview



A consular officer can make a decision on a visa application only after reviewing the formal application and interviewing the applicant. ***There is no guarantee that you will receive a visa.*** Do not sell your house, car or property, resign from your job or make non-refundable flight or other travel arrangements until you have received your immigrant visa.

If More Information is Needed

Sometimes a consular officer is unable to make a decision on a visa application because he/she needs to review additional documents or the case requires further administrative processing. *When additional documents are requested*, the consular officer will give you a refusal letter asking you to submit additional documents. The letter will include instructions on how to send those documents to the embassy. *Administrative processing* takes additional time after the interview. Most administrative processing is resolved within 60 days. However, the timing varies based on the circumstances of each case. Before inquiring about the status of administrative processing, please wait **at least 60 days** after your interview.

What Happens After Visa Approval

Passport, Visa, and Sealed Immigrant Packet – We will place your immigrant visa on a page in your passport. Please review your visa to make sure there are no spelling errors. We will also give you a sealed envelope containing documents that you must give to U.S. immigration authorities when you arrive in the United States for the first time. ***Do not open this envelope. You must carry it with you; do not put it in your checked luggage.*** If you receive X-rays during your medical examination, carry those with you and give them to the U.S. immigration authorities, if required.

USCIS Immigrant Fee – All individuals who are issued immigrant visas overseas must **pay an [Immigrant Fee](#)** to U.S. Citizenship and Immigration Services (USCIS) **prior to traveling** to the United States. This fee is for processing your residency status and printing your Permanent Resident Card. The only people exempt from paying this fee are: children entering the United States under the Hague Process, returning residents, and people traveling on a K visa.

When You Should Travel – You must enter the United States *before* the expiration date on your visa, which is usually six months from the date of printing. Your visa cannot be extended and all fees are nonrefundable. The principal applicant must enter **before or at the same time** as other family members with visas. Unless they are eligible for benefits under the Child Status Protection Act, children who are issued a visa before turning 21 years of age must enter the United States **before** their 21st birthday to avoid losing their immigrant status.

Getting a Green Card – Your Form I-551 Permanent Resident Card, also known as a green card, will be automatically mailed to the address in the United States that you write in your visa application form. This is a very important document that proves you have permission to reside in the United States. *If you plan to travel outside the U.S. before your green card arrives*: Please consult [USCIS's](#) and [CBP's](#) websites for rules about what documents you need to re-enter the country. We also recommend you check with the airline to ensure you are in compliance with their rules. *Once your card is issued, you should not stay outside of the United States for more than one year. If you do, you will lose your status as a Lawful Permanent Resident.*

Children's Issues – In the United States, children are required to have certain vaccinations before they can enroll in school. We recommend that you bring your child's complete vaccination records with you to the United States. If your child is adopted, you have full custody as a result of a divorce, or you share custody with another parent, you should bring a copy of all applicable adoption or custodial papers from the authoritative court in your home country. You will need these papers (translated into English) for issues such as school enrollment, medical care, and eventual citizenship.

Information for New Immigrants – Please visit the USCIS web page for helpful information on moving to the United States. You can read their publication "[Welcome to the United States: A Guide for New Immigrants](#)" online.

Diversity Visa Applicants – Additional Information



If you are interviewing for a Diversity Visa (DV), all of the above instructions apply to you. Please schedule and attend a medical examination prior to your visa interview; enroll in the required courier service; and gather the required documents.

*Below are additional instructions that apply **only** to DV applicants.*

Submit Documents Before Your Interview

In addition to the documents listed on the [Pre-Interview Checklist](#) in this package, DV applicants should also submit the following items to the embassy **at least five (5) business days before your visa interview**:

- ☐ Appointment information printed from the “Entrant Status Check” on the [E-DV website](#).
- ☐ Original documents showing that you have either a qualifying high school education **OR** two (2) years of qualifying work experience in the five (5) years immediately prior to application (for the principal applicant only; more information is available [online](#)).
- ☐ Payment in cash of the \$330 Diversity Visa Application Fee for each visa applicant.

Review Your DV Lottery Entry

Prior to your visa interview, we recommend that you review the data on your initial E-DV entry. On your initial E-DV application, you must have correctly entered your marital status. If you are legally married you must have listed your spouse, even if you are currently separated from him/her (unless your spouse is a U.S. citizen or Lawful Permanent Resident).

Additionally, you must have listed ALL of your living children who are unmarried and under 21 years old. This includes your natural children, your spouse’s children, or children you have formally adopted in accordance with the laws of your country.

Failure to have listed an existing spouse or children at the time of your entry in the Diversity Visa lottery will result in the denial of your visa and visas for your family. Any fees paid to the U.S. government in support of your visa application(s) are nonrefundable. If you failed to include a child who had already been born, or a spouse to whom you were married when you entered the lottery, you should not proceed with the visa application. You can review the eligibility requirements [online](#).